

Extended Services in and around schools

Redditch Action Plan

2008-2009

The Redditch Community and School Cluster Action Plan presents the work the Extended Schools Team will be focusing on in Redditch over the next 12 months to schools and partners. The objectives within the plan address the needs of the local community; support all schools in providing access to the full core offer of services and most importantly support all children and young people to achieve positive outcomes. Over time the action plans will strengthen to ensure we effectively narrow the gap in outcomes for specific groups of children and young people and improve the quality of life of every child's/young person's learning and achievement journey through early years settings, schools and colleges.

The content within this plan is a direct result of a structured local planning process, which has involved all schools and a wide range of partner agencies and organisations. It draws heavily on successful work from the Trinity pyramid extended schools pilot. Some priorities have built on work started as Children's Fund initiatives. Many have developed because of the strong ethos of partnership working, established amongst schools in the original pilot, and well embedded in Redditch amongst partners in the voluntary and statutory sector.

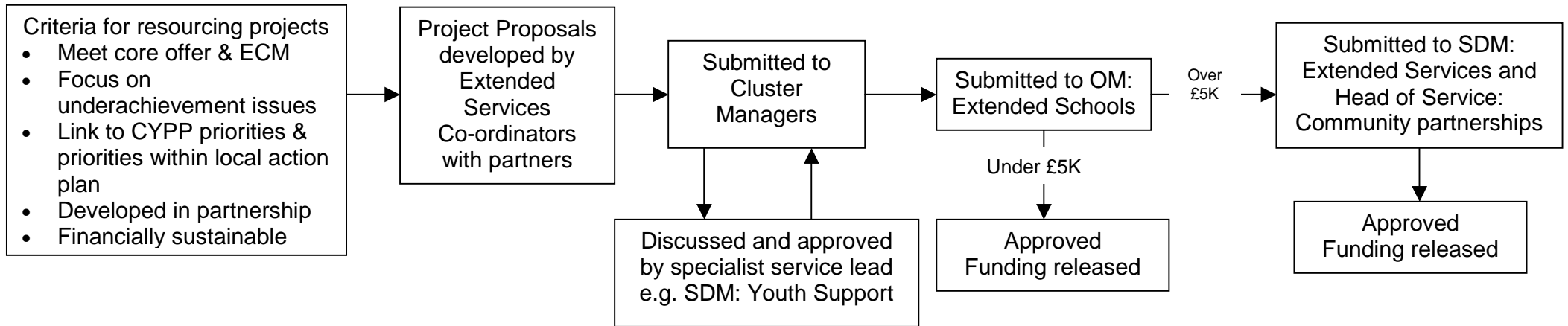
The plan also includes actions that build on local and national good practice, partnership working and supporting schools and/or the local authority to meet their statutory duties. All the financial costs identified next to projects are indicative at this stage and based on this financial year. More detailed costs will be clarified as project proposals develop. The approval process for this release of funding is outlined over the page.

On reviewing the emerging priorities of all 12 Community and School Clusters, it became evident that, while the Cluster structures are still evolving, a number of services would be best developed across the county to ensure consistency and best value. This supports Worcestershire in meeting the central government target of all schools providing access to a 'core offer' of services by 2010. Therefore, all 12 Community and School Cluster action plans have been divided into three main sections. Section 1 focuses on those areas of work to be implemented locally to meet specific needs but which will benefit from countywide co-ordination. Section 2 outlines priorities and actions that are being developed to address issues that are specific to the Redditch Cluster and which will be delivered through local arrangements. Section 3 contains projects, which have been identified as priorities but require further exploration regarding how to implement them locally: it is likely these areas of work will move into Section 1 and 2 when the plans are reviewed.

The action plan will be formally reviewed on a regular basis. However, the plans will remain flexible to enable the Extended Schools Team to harness new innovative ideas and projects, which continue meeting the needs of Children and Young People in Worcestershire. Schools and partners will be kept informed of progress via the Extended Services Newsletter and by regular monitoring reports.

All the plans, supportive information and progress reports will be published on www.worcestershire.gov.uk/extendedservices or www.edulink.networcs.net.

Approval process for projects



If funding is used to appoint County Council Staff, which includes staff based within schools, Children's Services Leadership Team will sign an official approval form.

Section 1

This section of the plan outlines those actions that will be locally delivered but supported by central co-ordination. These actions are a direct result of priorities identified across the county through the Community and School Cluster planning process. The actions also build upon knowledge of existing gaps in provision in relation to the Extended Services Core Offer. For consistency and best value, it makes sense to co-ordinate these actions centrally, working with each Cluster to identify local delivery mechanisms. A three-year approach has been taken for all of these projects building in a clear sustainability strategy: it is anticipated that after this time a co-ordinated countywide approach may not be necessary.

The resources within this section reflect individual Cluster allocations (i.e. specific to Redditch)

1. All schools are providing access to the full core offer of services by 2010				
<i>Baseline information: Extended Schools audit</i>				
<i>Measures: Extended Schools audit</i>				
<i>Rationale: Local authority extended schools target. Supports all elements of the Every Child Matters agenda. Supports schools to address aspects of underachievement</i>				
Objective		Action	Success Criteria	Costs
1.1	To continue to manage an Extended Schools Team, which provides schools with direct support for, developing and delivering extended services	<ul style="list-style-type: none"> • Deploy ½ Cluster Manager and 2 FTE Extended Services Co-ordinators to support developments across Redditch • Ensure each member of the team has access to the appropriate support e.g. phones, laptops and travel 	<ul style="list-style-type: none"> • Schools meet the core offer 	£84,958
1.2	Monitor the progress of extended services developments including the impact on Children and Young People	<ul style="list-style-type: none"> • Develop an electronic web-based audit tool that monitors the level of services on offer • Develop a monitoring system that allows schools to monitor the impact of extended services on students 	<ul style="list-style-type: none"> • Audit tool in place and populated • Schools using information from the tool in their SEFs 	Resources may be allocated locally to support schools to use audit tool
Total				£84,958

2. More children and young people are accessing 5 hours of sporting activities a week

Baseline information: Gathered through the Community Sports Partnership

Measures: Gathered through the Community Sports Partnership

Rationale: Supports the Youth Matters agenda, positive activities for young people has been identified as a priority through the Extended Services Planning Process, relies on match funding from Sport England, Trailblazer Authority

Objective		Action	Success Criteria	Costs
2.1	Work in partnership with the County Sports Partnership and Youth Support to offer a 5 hour entitlement to “Extended Activities” for children and young people	<ul style="list-style-type: none"> Develop requirements of usage of funding and draw up an appropriate contract Ensure all Cluster Managers, PDMs and SDOs Youth Team Managers are actively involved in developing local plans for implementing the 5 hour offer 	<ul style="list-style-type: none"> Contract in place by June 08 Plans approved by June 08 	£20,000
Total				£20,000

3. More parents have access to information

Baseline information: Information within the Information to Parents Strategy

Measures: Yearly consultation with parents, Extended Schools audit

Rationale: Identified as a priority through the Extended Services Planning Process, elements of the Information to Parents Strategy and is a Local Authority Duty within the Childcare Act 2006

Objective		Action	Success Criteria	Costs
3.1	Develop information sessions for parents at key transition points in <u>all</u> schools in Worcestershire	<ul style="list-style-type: none"> Contribute towards the salary of Information Session Co-ordinator Develop and implement a training and resource package for ‘Information Champions’ within schools Monitor and evaluate information sessions delivered 	<ul style="list-style-type: none"> All schools delivering information sessions Positive feedback from parents 	£1,904
Total				£1,904

4. More families, with school aged children, have access to Early Intervention Family Support

Baseline information: **Number of EIFSWs currently in place**

Measures: **Number of Referrals**

Rationale: **Main priority identified by schools and partners, research demonstrates significant impact of raising achievement, requirement of use of funding**

Objective		Action	Success Criteria	Costs
4.1	Develop additional capacity to deliver early intervention family support in and around <u>all</u> schools across Redditch	<ul style="list-style-type: none"> • Develop a project proposal and plan which defines the following <ul style="list-style-type: none"> ○ The type of EIFSW needed e.g. EIFSW posts ○ Local management arrangements should new posts be established ○ Budget Holding Lead Professional Role ○ Links to the CAF process ○ Impact measures ○ Gather baseline information ○ How family support work links to other work / activity in local areas ○ Clear exit strategy in place • Continue to support the EIFSWs currently in place and develop a sustainability plan for maintaining the posts long term 	<ul style="list-style-type: none"> • Plan in place • EIFSWs appointed • EIFSWs sustained 	£123,059 (with further roll out from Jan 09)
Total				£123,059

5. More parents accessing parenting courses

Baseline information: **Information gathered through mapping**

Measures: **Record of training**

Rationale: **Identified as a priority through the Extended Services Planning Process, elements of the Parenting Strategy**

Objective		Action	Success Criteria	Costs
5.1	Develop an appropriate range of training opportunities for practitioners providing parenting support	<ul style="list-style-type: none"> • Work with those leading on parenting workforce development to develop an appropriate plan for the ongoing training of practitioners 	<ul style="list-style-type: none"> • More parents trained in delivering parenting programmes 	To be determined once appropriate plan is in place
Total				TBC

6. More schools and partners are involved in the development and delivery of Extended Services

Baseline information: **Number of meetings, attendance at planning days**

Measures: **Number of meetings, attendance at planning days**

Rationale: **Underpins the Extended Services In and Around Schools Strategy**

Objective		Action	Success Criteria	Costs
6.1	Develop a structured planning process delivered through Community and School Clusters that allows schools and partners to lead the development of local action plans	<ul style="list-style-type: none"> Work with EIAs and the TDA to design a suitable planning process Organise and implement the planning process, including booking venues, organising delegate packs 	<ul style="list-style-type: none"> Planning process developed Positive attendance at planning events 	£2,000
6.2	Develop a regular meeting pattern with all schools to ensure plans support aspects of underachievement	<ul style="list-style-type: none"> Build relationships with school pyramids (where this is an appropriate structure) and regularly attend meetings Develop meetings for 'families' of schools 	<ul style="list-style-type: none"> Frequency of meetings of schools 	N/A
Total				£2,000

7. More parents and practitioners, including schools, are using the Family Services Directory (FSD)

Baseline information: **Website hits, information collected at planning events**

Measures: **Website hits**

Rationale: **Identified as a priority through the Extended Services Planning Process, elements of the Information to Parents Strategy and is a Local Authority Duty within the Childcare Act 2006**

Objective		Action	Success Criteria	Costs
7.1	Develop the FSD to enable schools to use it more effectively	<ul style="list-style-type: none"> Contribute towards the salary of a project manager who will lead the developments Contribute towards the cost of new information system if needed 	<ul style="list-style-type: none"> FSD is developed in line with feedback from schools 	£835
7.2	Promote the FSD through schools	<ul style="list-style-type: none"> Drop leaflets and marketing material off in schools Promote the FSD at meetings Put weblink to FSD onto schools websites 	<ul style="list-style-type: none"> More schools are aware of FSD 	N/A
Total				£835

8. More schools are engaging parents in decision making

Baseline information: **Number of schools with Parent Councils**

Measures: **Number of schools with Parent Councils**

Rationale: **Identified as an area for development through the Extended Services Planning Process and is an element of the Parent Engagement Strategy**

Objective		Action	Success Criteria	Costs
8.1	Continue to support schools to develop their expertise in engaging with parents	<ul style="list-style-type: none"> Continue to contribute towards the salary of the Parent Engagement Adviser Invest in a Parent Engagement Worker (2 years) to actively support schools to develop Parent Councils Develop a Parent Engagement Toolkit Ensure all ESCos are offering appropriate support to schools Develop a common questionnaire for schools to use when consulting with parents 	<ul style="list-style-type: none"> More Parent Councils Evidence of improved practice within schools Feedback from parents 	£3,753
Total				£3,753

9. More children and young people are engaged in learning

Baseline information: **FFT and School Census data for pupil achievement levels. FSP data**

Measures: **Increase in pupils attaining their projected attainment levels, percentage of primary school children who score 6 or better in CLL with a minimum of 78 overall**

Rationale: **Identified as priority through the Extended Services Planning Process**

Objective		Action	Success Criteria	Costs
9.1	Develop a mentoring scheme for children and young people who are becoming disengaged from learning	<ul style="list-style-type: none"> Map existing mentoring services currently on offer across Worcestershire Identify target schools Develop a project specification Commission project 	<ul style="list-style-type: none"> Mentoring scheme in place 	Costs identified once project has been identified
Total				TBC

Section 2

These actions are a direct result of priorities identified through the Redditch Community and School Cluster Planning Process, conversations with schools and partners, engagement with children and young people and interrogation of statistical needs analysis information.

The resources allocated against actions will be devolved locally

10. More families supported by early intervention				
<i>Baseline information: ES Audit data. FIS contact numbers/website hits. Capacity figures for local childcare providers. Raise Online data for FSM data</i>				
<i>Measures: More schools offering full or sustainable services in the VMA/Childcare element of the core offer. Greater uptake in local childcare and more use of the FIS. More pupils eligible for FSM accessing FSM</i>				
<i>Rationale: Identified as a need through planning days and school audits. There are 25 Super Output Areas (SOA) in Redditch that fall in the most deprived 30% in England, with 14 in the 10% most deprived</i>				
Objective	Action	Success Criteria	Costs	
10.1	To support low-income families to take up their entitlements	<ul style="list-style-type: none"> Pilot the promotion and support completion of applications for free school meals, tax credits for childcare, 'Reddicards' 	<ul style="list-style-type: none"> Higher take up of entitlements 	£1,000
10.2	To improve access to communication and language support for reception and year 1	<ul style="list-style-type: none"> Promote and support the development of a Listening Skills Programme in all first and primary schools 	<ul style="list-style-type: none"> All schools participate 	£7,200
Total			£8,200	

11. More community access to school sites				
<i>Baseline information: ES Audit Data</i>				
<i>Measures: Increase in schools offering full or sustainable services in the Community Access element of the core offer</i>				
<i>Rationale: Identified as a need through planning days and school audits</i>				
Objective	Action	Success Criteria	Costs	
11.1	To support schools in finding practical solutions to developing community access	<ul style="list-style-type: none"> Offer guidance on hire charges/insurance/CRB checks Work with the Children's Services Accommodation Sector to allocate capital resources to support community access Ensure schools are more able to signpost to other community venues / services 	<ul style="list-style-type: none"> Increase in schools offering community access 	TBC when solutions are identified
Total			TBC	

12. An increased number of children and young people engaged in learning

Baseline information: FFT and School Census data for pupil achievement levels. FSP data

Measures: Increase in pupils attaining their projected attainment levels. Percentage of Primary school children who score 6 or better in CLL with a minimum of 78 overall

Rationale: Identified through planning events, meetings with school staff and family support workers. Instant Atlas data shows that the proportion of pupils reaching the expected levels falls below the Worcestershire average for all key stages

Objective		Action	Success Criteria	Costs
12.1	To promote learning through a range of targeted initiatives	• Offer Dreamscheme project to middle schools	• At least 50% uptake of offer	£12,000
		• Support development of practical conservation work, as part of an enrichment programme	• An increase in number of schools engaged in programme	£1,000
		• To pilot the co-ordination a communication project between parents and young people with schools and Weston Spirit	• Project established	£400
		• To pilot the development of an after school club in Behaviour, Emotional, Social Development (BESD) schools to support children & young people to develop behaviour / anger management skills	• Project developed	£2,200
		• Introduce alternative ideas to support the literacy curriculum in school	• Develop a regular school page with a local newspaper	N/A
12.2	To support co-ordinated approaches to mentoring in schools. To promote positive role models across Redditch, including providing mentoring support	• To pilot mentoring in Dingleside Middle school	• Project completed and evaluated	£1,000
		• To work with other agencies to build capacity within schools and communities, including faith groups, to act as mentor volunteers	• Mentors in place	£2,000
		• To pilot work with St. Luke's and YMCA to offer a positive learning model to children	• Pilot developed	£12,000
		• Develop methods for sharing good practice	• Methods identified and good practice shared	£3,000
		• Investigate how to develop a Peer Mentoring Project	• Good practice shared • Project developed	N/A
Total				£33,600

13. A wider range of positive and challenging activities are accessed by children and young people

Baseline information: DWP data on local crime figures. ES Audit data. ICHIS for holiday provision data

Measures: Reduced crime rates for under 18s. More schools offering Full or Sustainable services in the VMA element of the core offer. Increase in uptake of holiday provision

Rationale: Identified through planning days and Youth Strategy Group

Instant Atlas Data: In the cluster area 25.9% of all offenders were aged under 18, compared to 22.9% for Worcestershire. Under 18s are known to be responsible for 6.9% of all crimes; this is largest proportion in the county. 25.7% of children on Worcestershire child protection register are in Redditch

Objective		Action	Success Criteria	Costs
13.1	To develop a range of inclusive activities across Redditch	<ul style="list-style-type: none"> Identify and promote a range of suitable activities for young people during the holidays 	<ul style="list-style-type: none"> Activities take place 	£10,000
		<ul style="list-style-type: none"> Monitor uptake of activities by vulnerable children 	<ul style="list-style-type: none"> Increase in number of children accessing activities 	N/A
		<ul style="list-style-type: none"> Consult with young people on preferred activities and respond appropriately 	<ul style="list-style-type: none"> Identified activities provided and taken up 	£500
13.2	To reduce barriers to out-of-school hours activities	<ul style="list-style-type: none"> Identify funding to support pupil transport costs to after school clubs at partner schools 	<ul style="list-style-type: none"> Funding identified 	N/A
		<ul style="list-style-type: none"> To support educational visits out of school hours 	<ul style="list-style-type: none"> Visits taken place 	£5,000
		<ul style="list-style-type: none"> To work with St Augustine's to identify funding sources to enable them to widen participation in recreational sports 	<ul style="list-style-type: none"> Funding in place 	£5,000
13.3	To support targeted projects	<ul style="list-style-type: none"> Co-ordinate a specialised football programme in partnership with schools and Aston Villa Football Community Programme 	<ul style="list-style-type: none"> Programme in place 	N/A
		<ul style="list-style-type: none"> Dingleside after school sports working in partnership with What's Your Point and Redditch Borough Council 	<ul style="list-style-type: none"> Programme in place 	£1,250
13.4	To work towards establishing a common agreement on charging, which is sustainable for the majority and free for vulnerable	<ul style="list-style-type: none"> To establish a working group to explore viability 	<ul style="list-style-type: none"> Working group established 	N/A
Total				£21,750

14. Increased engagement with partners and community to meet the needs of the diverse population

Baseline information: School Census data and Instant Atlas EAL figures

Measures: Increase in EAL families accessing schools and/or activities; improvements in attainment of target pupils

Rationale: Identified through planning events and school focused planning

In this cluster, 6.8% of the population belong to an ethnic group other than white, which is the largest proportion in the county

Local authority data indicates a large number of EAL pupils including New Arrivals from Europe

Objective		Action	Success Criteria	Costs
14.1	Support links between school, communities and the police	<ul style="list-style-type: none"> • ESCos to support PACT meetings organised by the Cultural Diversity Police Officer 	<ul style="list-style-type: none"> • Attend meetings 	N/A
14.2	To develop a town wide coordinated approach to supporting new arrivals, particularly supporting isolated learners and parent-school interaction	<ul style="list-style-type: none"> • Develop out of school provision for newly arrived children and young people 	<ul style="list-style-type: none"> • Provision developed 	£10,000
		<ul style="list-style-type: none"> • Investigate developing a Polish Youth Club in partnership with Youth Support 	<ul style="list-style-type: none"> • Club developed 	£3,000
		<ul style="list-style-type: none"> • Support the Polish supplementary school to move premises and to identify additional funding to enable them to increase provision 	<ul style="list-style-type: none"> • School moved • Funding identified 	£2,580
		<ul style="list-style-type: none"> • Investigate the feasibility of a TEFL teacher to work across schools specifically working with KS3-4 	<ul style="list-style-type: none"> • Feasibility determined 	£5,000
		<ul style="list-style-type: none"> • Investigate a rapid response interpretation service 	<ul style="list-style-type: none"> • Project identified 	£1,000
		<ul style="list-style-type: none"> • Translate generic school information into appropriate languages with pupils at key transition points 	<ul style="list-style-type: none"> • Documents translated 	£1,000
14.3	Involve faith and other cultural groups	<ul style="list-style-type: none"> • Explore ways to formalise relationships with faith and cultural groups across the cluster 	<ul style="list-style-type: none"> • Methods identified 	£500
Total				£23,080

15. More parents engaged in learning

Baseline information: Uptake data from Adult Learning Centres and Connexions. NEET data

Measures: Number of individuals accessing adult learning provision

Rationale: Identified through planning process

The proportion of pupils reaching the expected levels of educational attainment falls below the Worcestershire average. Over 30% of the people aged 16-74 in Redditch have no qualifications, and a further 20.1% have only Level 1 qualifications

Objective		Action	Success Criteria	Costs
15.1	Increase the range of Adult and Family Learning opportunities	<ul style="list-style-type: none"> Work with Family Learning Co-ordinator and partner agencies to address further need 	<ul style="list-style-type: none"> % increase in the number of parents engaged in FL 	N/A
		<ul style="list-style-type: none"> Work with County and District arts workers to pilot appropriate training to increase the skill base of local arts practitioners, through holiday and family arts projects 	<ul style="list-style-type: none"> Number of people trained Number of participants in projects 	£3,000
		<ul style="list-style-type: none"> Development of Working with Arts Practitioners Guidance for schools and Children's Centres 	<ul style="list-style-type: none"> Guidance pack developed and in use 	£500
		<ul style="list-style-type: none"> Support developments of Urdu Family Learning club at Holyoakes Field First School 	<ul style="list-style-type: none"> Increase in the number of parents attending 	£500
Total				£4,000

16. To increase targeted support offered to raise school attendance

Baseline information: School attendance figures from School Census data

Measures: Reduction in unauthorised school absences

Rationale: At secondary school level, of the 11 clusters, Redditch Cluster has the largest proportion of unauthorised absences with 19.7%, compared to the county figure of 17%

Objective		Action	Success Criteria	Costs
16.1	Develop projects that improve transition between schools and which address common causes underlying unsuccessful transition	<ul style="list-style-type: none"> Map initiatives to support school transition and share good practice 	<ul style="list-style-type: none"> Initiatives mapped and practice is shared 	N/A
		<ul style="list-style-type: none"> Develop a project for targeted transition information sessions to specific parents at middle and high schools 	<ul style="list-style-type: none"> Project developed and delivered 	£5,000
16.2	Improve reintegration from youth justice system back to school	<ul style="list-style-type: none"> Explore through multi agency working ways to support transition and reintegration back into schools 	<ul style="list-style-type: none"> Project/procedures identified 	£1,500
Total				£6,500

Section 3

This section of the plan outlines priorities and actions that require further central exploration as to how to implement them locally. These actions build on good practice, locally and nationally, and will support schools and/or the local authority to meet their statutory duties. It is envisaged over time these actions will be delivered locally.

Resources allocated against these actions are countywide costs (total across all 12 Clusters)

17. All schools are actively promoting Community Cohesion			
<i>Baseline information: Content with School Development Plans, SEFs</i>			
<i>Measures: Content with SDP, SEFs and Cluster Action Plans, case studies of good practice, feedback from OfSTED</i>			
<i>Rationale: Legal duty, identified as an area for development through the extended services planning process, supports other areas of Children's Services</i>			
Objective	Action	Success Criteria	Costs
17.1 Provide ongoing support for a Community Cohesion strategy, which supports Worcestershire schools to meet the new duty to promote community cohesion	<ul style="list-style-type: none"> Support schools to develop implementation plans designed to meet the duty to promote community cohesion Develop a network of schools that can cascade information to other schools 	<ul style="list-style-type: none"> Positive OfSTED reports on schools implementing community cohesion duty 	£5,000 (approx)
Total			£5,000

18. More school leaders are community leaders			
<i>Baseline information: To be developed</i>			
<i>Measures: School leaders accessing community leadership training</i>			
<i>Rationale: Good quality community leadership in schools has been widely documented as a key success factor in the Extended Services Agenda</i>			
Objective	Action	Success Criteria	Costs
18.1 Support the development of school leaders as community leaders	<ul style="list-style-type: none"> Work with the Operational Manager: Professional Learning and Development, to develop a strategy and subsequent action plan 	<ul style="list-style-type: none"> To be determined by OM:PLD 	£20,000 (approx)
Total			£20,000

19. More parents have access to information

Baseline information: Information taken from Information to Parents Strategy

Measures: Yearly consultation with parents, Extended Schools Audit

Rationale: Identified as a priority through the Extended Services Planning Process, elements of the Information to Parents Strategy and is a Local Authority Duty within the Childcare Act 2006

Objective		Action	Success Criteria	Costs
19.1	Develop information areas for parents in schools and other appropriate community venues	<ul style="list-style-type: none"> Install leaflet racks and notice boards in most schools. Train appropriate members of staff to ensure areas are maintained Maintain electronic information kiosks in schools 	<ul style="list-style-type: none"> All schools have a parent information area 	£65,000 (approx figures to support all 250 schools)
Total				£65,000

Total Resource Allocation

Section 3 Centrally led projects (Countywide costs)	Resources allocated to Redditch
£90,000	£333,639

The funding amounts are only estimates at this stage and are likely to change once projects / services develop. The change in these amounts will be reflected in the formal review of this plan. Additional resources may well be identified to support areas of work yet to be identified, once again these will be reflected when the plan is refreshed. In the event that there should be any funding remaining consideration will be given to supporting emerging priorities or devolving funding directly to individual schools.